

Home for Cooperation has two translation internships available, for **Turkish - English** and **Greek - English** speakers!

Deadline: 31st of March

Position: Intern

Duration: 3 months (part-time)

Starting: 10th of April

Background

Officially opened in 2011, the Home for Cooperation is a unique community centre located in the middle of the dividing lines in Cyprus, in the Ledra Palace area, UN Buffer Zone, Nicosia.

The Home for Cooperation acts as a bridge-builder between separated communities, memories and visions through its physical presence and its peacebuilding programs benefiting from the transformative power of arts and culture.

The Home for Cooperation provides working spaces and opportunities for non-governmental organisations and individuals to design and implement innovative projects. It facilitates situations for people to get together and to get to know each other. As a unique venue, The Home, hosts an extensive variety of cultural, artistic, and educational programs and activities with the aim to foster creativity and intercultural trust in Cyprus and internationally.

Duties and Responsibilities

The selected candidate will:

- assist in translating media, social media and web content, internal messages to staff and video scripts from/to English to/from Greek/Turkish, proofreading texts and reformulating if necessary for optimal web presentation.
- review and edit translations of web stories, headlines, scripts, and captions in Greek/Turkish, liaising with the rest of the team to ensure consistency across languages.
- build and update terminology databases and keep glossaries of technical terms;
- ensure quality of translations.

Competencies

- Solid writing, editing and research skills;
- strong organizational skills and the ability to multi-task;
- attention to detail is crucial.
- responsible, responsive, and enthusiastic.
- interest in peacebuilding, arts, and culture and aware of political and cultural sensitivities.
- adaptable to an international, multicultural, and multilingual environment, good communication skills and be able to work in a team.

Required Skills and Experience

Experience

- Any relevant work experience in interpretation, translation, and publishing would be an advantage.

Language

- Native Turkish/Greek speaker
- Fluency in written and spoken English is required.

NOTES

- Please note that this internship position is short as it is unpaid.
- Both internships can be done in a hybrid/remote working format.
- Both internships are part-time positions, which requires up to 20 hours/week.

How to apply

Interested applicants should send their CV and a short cover letter at contact@home4cooperation.info by the **31st of March**.